

## APPLICATION FOR O.P.S. CONTINUING EDUCATION CREDIT Distance Learning (Electronic and Print Media)

SPONSORING ORGANIZATION: NAME:	Contact Person: NAME:
ADDRESS:	ADDRESS:
Please publish this offering (OPS website)  Yes  No	Daytime Phone: () E-mail:
Delivery Format (submit 2 copies): ☐ CD/DVD ☐ Video ☐ Audio ☐ Print ☐ Y gd"eqwtug ☐ Other TITLE: Length (minus advertisements): Estimated Study Time for Completing Activities:	
Date of Release/Publication:(CE	
Please include a separate brief description of the following course information:	
<ul> <li>2. DESCRIPTION OF CONTENT</li> <li>3. LEARNING OBJECTIVES</li> <li>4. FACULTY QUALIFICATIONS</li> <li>9. EXAMPLE 1</li> </ul>	OUTLINE PROCESS FOR RECEIVING CREDIT POST TEST- Must address key points and learning objectives EVIDENCE OF COMPLETION-Attach a sample of credit reporting form

The course director must maintain a list of course evaluations and credits earned for three years after course completion.

The applicant will receive written/email determination of the course(s) Continuing Education Hours (C.E.C.) awarded by the Board of Certification, Education Section.

A \$30.00 application fee must accompany all applications. Payment at the OPS Webstore or checks are to be made out to the OPS/Board of Certification and mailed to:

CEC Section Chair c/o Beth Ann Benetz, CRA, FOPS UH Case Medical Center 11100 Euclid Ave, WRN 644 Cleveland, OH 44106 CEC@opsweb.org (email)